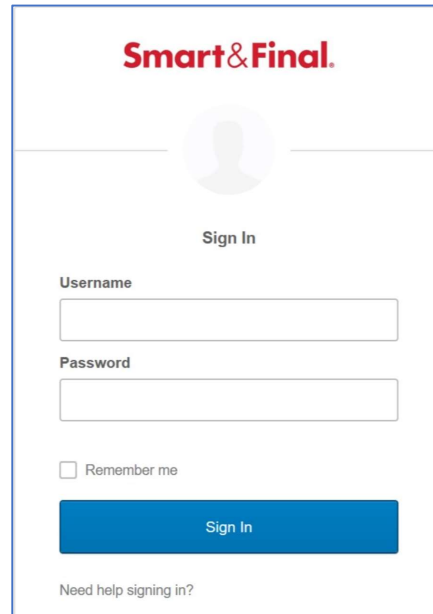


OKTA ENROLLMENT INSTRUCTIONS

1. Go to the Okta URL → <https://smartandfinal.okta.com>

You will see a page that looks like this:

A screenshot of the Okta sign-in page for Smart&Final. The page features the Smart&Final logo at the top in red. Below the logo is a circular placeholder for a user profile picture. Underneath the picture is the text "Sign In". The form contains two input fields: "Username" and "Password". Below the password field is a checkbox labeled "Remember me". At the bottom of the form is a blue button labeled "Sign In". Below the button is a link that says "Need help signing in?".

2. Enter your Okta username and password

- Okta Username = your employee number
- Okta Password = first 2 characters of last name + employee number + birth year

Example: Justin **T**urner, Employee# **40001234**, born **1966**

Okta username = 40001234

Okta password = **Tu400012341966**

3. Answer the remaining questions to help with password reset self-service

4. Pick a security image

5. Optional: Install the Chrome or Microsoft Edge browser plug-in

Please contact the Service Desk if you need help enrolling in Okta: 800-877-7087